

# 2012 Price list and menus

## Room hire rates

Room name	Daily Rate	Morning 8.30am – 12.30pm	Afternoon 1.00pm – 5.00pm	Evening 6.00pm – 10.00pm	Minimum Numbers for Day Delegate
The Auditorium	£495	£325	£325	£275	60
Seminar Room 1	£135	£85	£85	£75	16
Seminar Room 2	£135	£85	£85	£75	16
Seminar Room 3	£135	£85	£85	£75	16
Executive Boardroom	£175	£95	£95	£85	16
Community Room	£95	£65	£65	£55	8



### All Inclusive day delegate rate - £26

Meeting room hire & free parking

Water & sweets  
changed throughout the day

Arrival refreshments

Mid morning refreshments with  
complimentary snacks

Healthy buffet (50% vegetarian)

Lunchtime refreshments

Mid afternoon refreshments with  
complimentary tuck shop

Trainers laptop & projector with screen

Flipcharts & delegate pads with pens

TV & DVD

WiFi connectivity & technical support

# Equipment hire rates

Equipment	Full day rate	Half day rate
Wireless internet	Free	Free
Flip chart stand, paper and pens	£9	£9
Projector, screen & trolley	£69	£40
Screen & projection trolley	£25	£17.50
TV with DVD/VCR player	£25	£17.50
Laptop PC with PowerPoint	£69	£40
OHP projector	£25	£17.50
Table cloths for exhibition tables. Per cloth	£3.50	£3.50
Full audio visual system in the Auditorium*	£295	£175

**\*Full audio package includes PA system, speakers, video projection & screens, lectern, laptop for power-point presentations, up to 3 fixed or wireless microphones and wireless internet.**

Refreshments. Minimum choice of 20 to choose from	1 x serving	2 x servings	3 x servings	4 x servings
Per delegate	£1.95	£3.80	£5.55	£7.20

Breakfast & mid morning snacks	Danish Pastries	Fried egg baps	Back Bacon baps	Lincolnshire sausage baps
Per delegate	£1.95	£2.25	£2.30	£2.35

Please note that all prices exclude VAT at 20%. Room hire is exempt from VAT.

# Price list and menus

## Buffet menus

### Menu 1 - Sandwich buffet

Selection of sandwiches on wholegrain & soft white bread

**Country style ham & wholegrain mustard**

**Roast beef & horseradish**

**Sliced chicken & stuffing**

**Lincolnshire sausage & chutney**

**Smoked salmon & herb cream cheese**

**Mozzarella & rocket (v)**

**Roasted vegetables & pesto (v)**

**Brie & cranberry (v)**

**Cream cheese & cucumber (v)**

**Mature cheddar & chutney (v)**

Selection of crudités & dips

Hand cooked crisps

Fresh fruit platter

Selection of mini cakes & pastries

£6.95 per person

### Menu 3 - Finger buffet

Selection of sandwiches on wholegrain & soft white bread

Selection of crudités & dips

Hand cooked crisps

Satay chicken skewers

Breaded cheese melts (v)

Assorted meat & vegetable canapés

Hand cooked crisps

A selection of crolines

Chicken dippers & bbq sauce

Potato wedges

Fresh fruit platter

Selection of mini cakes & pastries

£12.45pp

### Menu 2 - Finger buffet

Selection of sandwiches on wholegrain & soft white bread

**Country style ham & wholegrain mustard**

**Roast beef & horseradish**

**Sliced chicken & stuffing**

**Lincolnshire sausage & chutney**

**Smoked salmon & herb cream cheese**

**Mozzarella & rocket (v)**

**Roasted vegetables & pesto (v)**

**Brie & cranberry (v)**

**Cream cheese & cucumber (v)**

**Mature cheddar & chutney (v)**

Satay chicken skewers

Breaded cheese melts (v)

Assorted meat & vegetable canapés

Crudités & dips (v)

Hand cooked crisps

Fresh fruit platter

Selection of mini cakes & pastries

£8.95 per person

**Day delegate rate includes Menu 2.**

**We can provide for most diets. Please contact us if you have specific requirements.**

**We provide off site catering for all occasions.**

Please note that the above menu's ingredients are sourced from local suppliers, some items may be seasonal and not available throughout the year. In which case, an alternative will be available.